

**MARICOPA COUNTY PARKS AND RECREATION DEPARTMENT
PARKS AND RECREATION COMMISSION MEETING**
Meeting of July 14, 2009

LOCATION: 234 N. Central Avenue, Suite 6400, Parks Conference Room, Phoenix, AZ 85004

COMMISSION MEMBERS PRESENT: Laurel Arndt, Jack Stapley, Carlton Yoshioka

COMMISSION MEMBERS ABSENT: Salomon Leija, Anne Lynch, Joseph Marvin, Rod Jarvis

STAFF PRESENT: R.J. Cardin, Director; Jennifer Waller, Westside Regional Superintendent; Teresa Retterbush, Eastside Regional Superintendent; Patty Sanford, Financial Supervisor; Dawna Taylor, Public Information Officer; Tom Timmons, Contract Administrator; Karen Truesdale, Administrative Supervisor; Fareed Abou-Haidar, GIS Technician; Debbie Lemon, Administrative Coordinator and Recorder; Otis Smith, County Counsel – Civil Division

The official correspondence and staff recommendations contained in this Commission folder are hereby entered as supportive material to the official minutes of the July 14, 2009 Parks and Recreation Commission meeting.

PARKS AND RECREATION COMMISSION MEETING

ITEM # 1 – CALL TO ORDER – Jack Stapley, Chair, Maricopa County Parks and Recreation Commission

- Meeting began at 9:09 a.m.

ITEM # 2 – ROLL CALL – Roll Call taken - a quorum was not present.

ITEM # 3 – APPROVAL OF THE MINUTES OF THE MAY 12, 2009 PARKS AND RECREATION COMMISSION MEETINGS – Jack Stapley, Chair, Maricopa County Parks and Recreation Commission - *ACTION ITEM*

- This item is tabled until the August meeting.

ITEM #4 - DIRECTOR'S SUMMARY OF CURRENT EVENTS – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – *INFORMATION/DISCUSSION ITEM*

- Director Cardin introduced Otis Smith, the new civil attorney for the department. Mr. Smith currently represents Materials Management, Facilities and Environmental. He has also worked with Public Health.
- Director Cardin noted there had been a fire at the Jewel of the Creek, at Spur Cross. It was determined that the fire was caused by people. Staff was doing what they could to assist.
- A Thank you to the Friends group at McDowell Park and others for the Visitor Center improvements. Also at McDowell several of the trail updates have been done from the plan that was approved earlier this year.
- The Windmill Pond project at White Tank was awarded grant funding.

- A draft MOU for Vulture Mountain is being reviewed by the Bureau of Land Management, the agreement would cover approximately 40 acres.
- Scorpion Bay Marina received the final Certificate of Occupancy.
- Wet N' Wild Water Park is open now, as of July 4th.
- Commissioner Arndt asked about the contracts information on Requests for Proposal (RFP). Director Cardin stated this Recreational Rental Vehicle RFP is a re-issue. The previous RFP did not have any submissions, the department was made aware that there was interest and the RFP was re-issued.

ITEM #5 - PARK ACCESS POLICY — R.J. Cardin, Director, Maricopa County Parks and Recreation – PRESENTATION ITEM

- Director Cardin advised the Commission that this item ties in to item #9 on the agenda (Update on System Strategic Master Plan) – buffering for the parks. The department has set up a committee to continue to review and the department is working on this subject.

ITEM #6 – FEE SUBCOMMITTEE – Jennifer Waller, Westside Regional Superintendent – Maricopa County Parks and Recreation Department – INFORMATION/ACTION ITEM

- Item tabled until the August meeting

ITEM #7 – NAMING THE PISTOL RANGE AT THE GENERAL JOE FOSS SHOOTING COMPLEX – R.J. Cardin, Director – Maricopa County Parks and Recreation Department – INFORMATION/ACTION ITEM

- Item tabled until the August meeting

ITEM #8 – UPDATE ON THE PLANNING FOR THE NORTH REACH OF LAKE PLEASANT – Jennifer Waller, Westside Regional Superintendent – Maricopa County Parks and Recreation Department – INFORMATION/ACTION ITEM

- The environmental assessment is currently with the Bureau of Reclamation for review.
- Roxana Rojo, Parks Project Manager is working on site plans.

ITEM #9 – UPDATE ON SYSTEM STRATEGIC MASTER PLAN – R.J. Cardin, Director – Maricopa County Parks and Recreation Department – INFORMATION/ACTION ITEM

- Director Cardin stated that the County Board of Supervisors passed the departments System Strategic Master Plan, thanking Commissioners for their support.
- Director Cardin advised he recently told reporters that the previous Master Plan was a good foundation. He hopes that in the future others will look back and think this Master Plan was as influential in improving the park system as was the 1965 plan.
- He included that the department is also looking into facility management software. Also that Debbie Lemon along with others are working on a Point of Sale and reservation system.

- Commissioner Arndt requested a monthly update at each Commission meeting.

ITEM # 10– CALL TO THE COMMISSION

- Commissioner Arndt stated that she has a couple of desert tortoises for adoption.
- **Chair Stapley asked to note the importance in a response from the Commissioners on attending the Commission meetings when they are called. So it can be determined if a quorum will be present for a meeting. Reiterates the importance of communicating to the Parks office when a Commissioner will be away, and not to wait for a call if you know you'll be gone.**

Item # 11 – CALL TO THE PUBLIC

- None.

Item # 12 – ADJOURNMENT

- There being no further business, Jack Stapley, Chair, Maricopa County Parks and Recreation Commission, adjourned the meeting at 9:27a.m.

R.J. Cardin, Director/Secretary

Jack Stapley, Chair