

**MARICOPA COUNTY PARKS AND RECREATION DEPARTMENT
PARKS AND RECREATION COMMISSION MEETING**
Meeting of October 11, 2011

LOCATION: Maricopa County Parks and Recreation
234 N. Central Avenue
Phoenix, Arizona 85004

COMMISSION MEMBERS PRESENT: Jack Stapley, Anne Lynch, Carl Yoshioka, Heidi Fischer,
Joseph Marvin, Rod Jarvis

COMMISSION MEMBERS ABSENT: Jimmie Munoz

STAFF PRESENT: R.J. Cardin, Director; Aimee Upton, Administrator;
Jennifer Waller, Westside Regional Superintendent;
Teresa Retterbush, Eastside Superintendent; Rand
Hubbell, McDowell Mountain Regional Park Supervisor;
Ken Mouw, Engineering Manager; Tom Timmons,
Contract Manager; Barbara Lehner, Recorder

The official correspondence and staff recommendations contained in this Commission folder are hereby entered as supportive material to the official minutes of the October 11, 2011 Parks and Recreation Commission meeting.

PARKS AND RECREATION COMMISSION MEETING

ITEM # 1 – CALL TO ORDER – Joseph Marvin, Chairman, Maricopa County Parks and Recreation Commission

- The meeting was called to order at 9:00 a.m.

ITEM # 2 – ROLL CALL – Roll Call taken - a quorum was present.

ITEM # 3 – APPROVAL OF THE MINUTES OF THE August 9, 2011 PARKS AND RECREATION COMMISSION MEETING – Joseph Marvin, Chairman, Maricopa County Parks and Recreation Commission - *ACTION ITEM*

- Commissioner Lynch motioned and Commissioner Stapley seconded the motion to approve the August 9, 2011 minutes as presented. All members were in favor and the motion was approved.

ITEM #4 - DIRECTOR'S SUMMARY OF CURRENT EVENTS – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – *INFORMATION/DISCUSSION ITEM*

- Director Cardin reviewed the highlights from the Director's Summary including the Parks new partnership with Hands on Greater Phoenix; Park Supervisor John Gunn's retirement from Spur Cross Conservation Ranch; White Tank Mountain Regional Park Nature Center and Library Crescordia Award for Environmental Technology and two Merit Awards from Valley Forward for Education/Communication and Landscape; and our latest concessionaire Captain Zipline who creates and 'flying ecotour'.
- Other note worthy items reviewed is the Arizona State University visitor park survey beginning in November; the Spur Cross water rights filing for next month and a new IGA with the City of Phoenix for the city to provide playground inspections.

ITEM #5 – BUDGET UPDATE – Aimee Upton, Administrator - Maricopa County Parks and Recreation – *INFORMATION/DISCUSSION ITEM*

- Ms. Upton provided an update on the current budget status. The total revenues for the fiscal year 2010-2011 were \$5,937,763. This reflects an 11.41% increase of revenue in the Lake Fund.
- Spur Cross is currently reporting revenues at 47% under the Year-to-Date budget, a new Super Walmart is about to open which should help increase tax revenues to the city.

- We have seen a revenue increase based upon our camping fees and our fee increase.
- The Souvenir Fund has increased from \$136,213 in 2008 to \$264,523 in 2011. During the fiscal year 2009-2010, Parks opened nature centers at both Usery and Cave Creek.
- Commissioner Lynch questioned if the County could do a sweep of funds away from the Parks Department. Director Cardin stated Parks balances and keeps a minimum of 6 months operating expenses on hand. Any monies earmarked for projects do have slight protection.
- Commissioner Jarvis questioned where the increase in revenues was coming from. Ms Upton stated that though visitors are down, the camping service and annual pass sales have increased.
- Commissioner Stapley questioned is it was time to look at possibly increasing our other fees. Ms. Upton is currently building out a cost of service model which will show what it costs to bring a vehicle into the Park.

ITEM #6 – MCDOWELL TRAIL PLAN UPDATE– Teresa Retterbush, Eastside Superintendent - Maricopa County Parks and Recreation – *INFORMATION/DISCUSSION ITEM*

- Ms. Retterbush and McDowell Parks Supervisor presented the Trail Plan Update. A Public meeting was held to present 5 trail recommendations and receive feedback. The public suggestion is to implement Amendment 5 which is a 4.5 mile loop tying into the Pemberton Trail and the parking lot at the competitive track. A formal vote will be held at the November Parks Commission meeting.

ITEM #7 – VULTURE MOUNTAIN UPDATE – Jenn Waller – Westside Superintendent - Maricopa County Parks and Recreation Department – *INFORMATION/DISCUSSION ITEM*

- After the visit to Salida Colorado, it was determined that the Bureau of Land Management is best to provide range management while the MCPRD is best to manage the recreation needs of the community. A Memorandum of Understanding is currently being drafted.

ITEM # 13 - CALL TO THE COMMISSION – Joseph Marvin, Chair, Maricopa County Parks and Recreation Commission – *INFORMATION ITEM*

- MCPRD is sponsoring the ‘100 Miles of Hiking’ in celebration of the Arizona Centennial on February 14, 2012.

ITEM # 14 – CALL TO THE PUBLIC

- None

ITEM # 15 – ADJOURNMENT

- Commissioner Lynch motioned and Commissioner Stapley seconded the motion to adjourn the meeting at 10:20 a.m. All members were in favor and the motion was approved.

R.J. Cardin, Director/Secretary

Joseph Marvin, Chairman