

**MARICOPA COUNTY PARKS AND RECREATION DEPARTMENT  
PARKS AND RECREATION COMMISSION MEETING**  
Meeting of March 20, 2018

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**LOCATION:** Usery Regional Park Nature Center, 3939 N. Usery Pass Road, Mesa, AZ 85207

**COMMISSION MEMBERS PRESENT:** Megha Budruk, Robert Branch (via phone), Thomas Rhoades, and Denise Merdon

**COMMISSION MEMBERS ABSENT:** Rod Jarvis and Isabel Chavez

**STAFF PRESENT:** RJ Cardin, Director; Donna Southard, Recorder; Jennifer Waller, Operations Manager; Dawna Taylor, PIO; Ken Vonderscher, Planning and Development Manager; and Betsy Pregulman, Deputy Maricopa County Attorney.

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The official correspondence and staff recommendations contained in this Commission folder are hereby entered as supportive material to the official minutes of the March 20, 2018, Parks and Recreation Commission meeting.

**PARKS AND RECREATION COMMISSION REGULAR MEETING**

**ITEM #1 – CALL TO ORDER – Megha Budruk, Vice-Chair, Maricopa County Parks and Recreation Commission**

➤ The regular meeting was called to order at 10:00 a.m.

**ITEM #2 – INVOCATION** – Vicki Presten, Executive Director of the Desert Foothills Land Trust, provided the invocation.

**ITEM #3 – PLEDGE OF ALLEGIANCE** – led by Vicki Presten

**ITEM #4 – ROLL CALL** – Roll Call taken - a quorum was present.

**ITEM #5 – PARKS AND RECREATION COMMISSION RE-APPOINTMENTS – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – INFORMATION ITEM**

➤ Director Cardin informed the Commission that Commissioner Denise Merdon was reappointed at the January 17<sup>th</sup> Board of Supervisor's meeting and Commissioner Bob Branch was reappointed at the February 7<sup>th</sup> Board of Supervisor's meeting.

**ITEM #6 – NOMINATING SUBCOMMITTEE REPORT AND NOMINATION OF 2018 OFFICERS - Robert Branch, Subcommittee Chair and Rod Jarvis and Isabel Chavez, Committee Members, Maricopa County Parks and Recreation Commission – INFORMATION ITEM**

➤ Commissioner Branch informed the Commission that the subcommittee has nominated Megha Budruk as the 2018 Chair and Denise Merdon as the 2018 Vice-Chair.

**ITEM #7 – ELECTION OF 2018 PARKS AND RECREATION COMMISSION OFFICERS - Megha Budruk, Vice-Chair, Maricopa County Parks and Recreation Commission – ACTION ITEM**

➤ Commissioner Branch motioned and Commissioner Rhoades seconded to nominate Megha Budruk as Chair and Denise Merdon as Vice-Chair for 2018. With all in favor, none opposed, the motion passed.

**ITEM #8 APPROVAL OF THE MINUTES OF THE JANUARY 16, 2018 MEETING – Megha Budruk, Chair, Maricopa County Parks and Recreation Commission – ACTION ITEM**

- Commissioner Branch motioned and Commissioner Rhoades seconded to approve the January 16, 2018 minutes. With all in favor, none opposed, the motion passed.

**ITEM #9 DIRECTOR'S SUMMARY OF CURRENT EVENTS – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – INFORMATION/DISCUSSION ITEM**

- Director Cardin provided an overview of the Director's Summary of Current Events.
- The Trades, Trails, and Park Supervisors provided current events/projects within their division.
- Director Cardin invited Commissioners to the Re-Grand Reopening at the Hassayampa River Preserve on March 24.

**ITEM #10 EMPLOYEE SERVICE AWARDS - R.J. Cardin, Director, Maricopa County Parks and Recreation Department – PRESENTATION ITEM**

- The following employees were recognized for their continued years of service to Maricopa County: Brett Frederick (5 years), Kim Richard (5 years), Donna Southard (5 years), Alan Wattle (10 years), and Brennan Basler (10 years). Director Cardin presented a **30-year** service award plaque awarded to Darci Kinsman by the Maricopa County Board of Supervisors.

**ITEM #11 100 MILES IN 100 DAYS CHALLENGE 2018 RESULTS – Dawna Taylor, PIO and Jennifer Johnston, Westside Superintendent, Maricopa County Parks and Recreation Department – INFORMATION ITEM**

- Ms. Taylor and Ms. Johnston provided an overview of the program and results: Facebook followers increased to over 1,300 followers, up by nearly 500; 104 more participants completed the challenge in 2018 from 2017; and nearly 16,000 more miles completed than last year.

**ITEM #12 INVITATION TO NEGOTIATE FOR ADOBE DAM PROPERTY – Emily Miller, Contract Administrator, Maricopa County Parks and Recreation Department – INFORMATION/DISCUSSION ITEM**

- Ms. Miller provided an overview of the expiring contracts at the existing Kart Racing complexes at Adobe Dam Property and the ITN timeline.

**ITEM #13 PROPOSED FY19 OPERATING BUDGET – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – INFORMATION/DISCUSSION ITEM**

- Director Cardin provided the timeline for FY19 budget submission and the tentative and final adoption dates by the Board of Supervisors. The recently approved fee increase will fund new positions needed and continued employee market adjustments, vehicle replacements and large scale operating projects. A review of each budget was presented.

**ITEM #14 FY18 CIP PROJECTS STATUS UPDATE – Ken Vonderscher, Planning and Development Manager, Maricopa County Parks and Recreation Department – INFORMATION/DISCUSSION ITEM**

- Mr. Vonderscher provided a progress status update of the CIP projects at each park.

**ITEM #15 MCDOWELL MASTER PLAN UPDATE STATUS – Ken Vonderscher, Planning and Development Manager, Maricopa County Parks and Recreation Department – INFORMATION/DISCUSSION ITEM**

- Mr. Vonderscher informed the Commission of the master plan update process and timeline for the McDowell Mountain Regional Master Plan.

**ITEM #16 – CALL TO THE PUBLIC**

- None

**ITEM #14 – CALL TO THE COMMISSION**

- Commissioner Branch attended the Volunteer Appreciation Day at Hassayampa River Preserve and appreciates the amazing job done by the staff and volunteers.

**ITEM #15 – ADJOURNMENT**

- There being no further business, Chair Budruk motioned to adjourn, seconded by Commissioner Rhoades. With all in favor, none opposed, the meeting was adjourned at 11:26 am

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RJ Cardin, Director

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Denise Merdon, Vice-Chair

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