

**MARICOPA COUNTY PARKS AND RECREATION DEPARTMENT
PARKS AND RECREATION COMMISSION MEETING**
Meeting of October 9, 2012

LOCATION: 234 N. Central Avenue, Suite 6400, Parks Conference Room, Phoenix, AZ 85004

COMMISSION MEMBERS PRESENT: Jack Stapley, Anne Lynch, Carl Yoshioka, Rod Jarvis

COMMISSION MEMBERS ABSENT: Heidi Fischer, Joe Marvin

STAFF PRESENT: R.J. Cardin, Director; Debbie Lemon, Recorder; Jennifer Waller, Operations Manager; Michele Kogl, Planning and Development Manager; Raymond Schell, What Tank Park Supervisor; Betsy Pregulman, Maricopa County Attorney

The official correspondence and staff recommendations contained in this Commission folder are hereby entered as supportive material to the official minutes of the October 9, 2012 Parks and Recreation Commission meeting.

PARKS AND RECREATION COMMISSION MEETING

ITEM # 1 – CALL TO ORDER – Jack Stapley, Chair, Maricopa County Parks and Recreation Commission

- - Meeting called to order at 9:03a.m.

ITEM # 2 – ROLL CALL – Roll Call taken - a quorum was not present. Rod Jarvis joined the meeting at 9:25a.m., creating a quorum.

ITEM # 3 – APPROVAL OF THE MINUTES OF THE SEPTEMBER 11, 2012 PARKS AND RECREATION COMMISSION MEETING – Jack Stapley, Chair, Maricopa County Parks and Recreation Commission - *ACTION ITEM*

- Commissioner Lynch motioned to approve the minutes with an update to the date of July to September 11, 2012. Second by Commissioner Jarvis.

ITEM #4 - DIRECTOR'S SUMMARY OF CURRENT EVENTS – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – *INFORMATION/DISCUSSION ITEM*

- Director Cardin presented highlights to the October Director's Summary.
 - Valley Forward presented an award of merit for livable communities for Vulture Mountain
 - Introduced Michele Kogl, the new Parks Planning and Development Supervisor.
 - Noted that the Executive Assistant to the Director position is now vacant, the department will be hiring for that position soon.
 - Stated the Souvenir Fund has new fall product lines in at all of our parks.

ITEM #5 – Fee Philosophy and Policy Review – R.J. Cardin, Director, Maricopa County Parks and Recreation – *DISCUSSION/ACTION ITEM*

- Director Cardin presented and reviewed a handout to the Commissioners for the Fee Philosophy and Policy.
- Commissioner Stapley asked about actual cost of service.
 - Director Cardin stated at the last meeting Aimee Upton presented the actual cost of service for the Desert Outdoor Center. Other costs are purely benchmarking at this time. The department is 90% self-sustaining.
- Commissioner Stapley discussed an article from The Arizona Republic September 20 issue on the State Parks being in danger. Part of the article stated State Parks needs to cover their own costs to operate, advising the Commission that he has been stressing that for years and that he was pleased with our current situation.
- Commissioner Jarvis motioned to approve the existing item for the Fee Philosophy Policy, second by Commissioner Yoshioka. All in favor none opposed.
- Director Cardin advised that he will bring back a final policy to the Commission at a later date.

ITEM #6 – Park Commission By-Laws – Jack Stapley, Chair, Maricopa County Parks and Recreation Commission –*ACTION ITEM*

- The Commission By-Laws were previously reviewed and discussed at the September Commission meeting, but they were unable to proceed as an action item due to a lack of quorum. There were no questions.
- Commissioner Lynch motioned to adopt the By-Laws as presented, with a second by Commissioner Jarvis. All in favor none opposed.

ITEM #7 – Bowtie Property, Land Disposal Setting of Public Hearing and set special Commission meeting / conference call – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – *DISCUSSION/ACTION ITEM*

- The department was approached by a Charter School that has partnered with a local Community College for a new school on the land. The land is considered a remnant parcel.
- Commissioner Lynch motioned to approve the public meeting of October 29 at 9:00a.m. and to set a special Commissioner teleconference meeting for Tuesday, Oct. 30, 9:00a.m. Commissioner Lynch stated that she can attend the October 29 Public meeting.
- All members tentatively endorsed the land sale pending the outcome of the October 29 Public meeting.

ITEM #8 – FY13 Department Work Plan Review – R.J. Cardin, Director, Maricopa County Parks and Recreation Department –*INFORMATION ITEM*

- Director Cardin presented a handout to the Commissioners to review. Handout contained work plans that include;
 - To increase customer camping at White Tank with the completion of full hook-ups at the campsites.
 - Water at White Tank Park
 - New water line/piping at Cave Creek Park.
 - Continued work on Vulture Mountain and more

- Members indicated the plan looked aggressive and all were in support.

ITEM # 9– CALL TO THE COMMISSION

- None

Item # 10 – CALL TO THE PUBLIC

- None.

Item # 11 – ADJOURNMENT

- There being no further business, Jack Stapley, Chair, Maricopa County Parks and Recreation Commission, adjourned the meeting at 10:00am.

R.J. Cardin, Director/Secretary

Jack Stapley, Chair