

**MARICOPA COUNTY PARKS AND RECREATION DEPARTMENT  
PARKS AND RECREATION COMMISSION MEETING**  
Meeting of January 11, 2011

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**LOCATION:** Maricopa County Parks and Recreation  
234 N. Central Avenue  
Phoenix, Arizona 85004

**COMMISSION MEMBERS PRESENT:** Joseph Marvin, Jack Stapley, Heidi Fischer, Anne Lynch, Carl Yoshioka, Rod Jarvis

**COMMISSION MEMBERS ABSENT:** None

**STAFF PRESENT:** R.J. Cardin, Director; Aimee Upton, Administrator; Ken Mouw, Chief Engineer; Dawna Taylor, Public Information Officer; Jennifer Waller, Westside Regional Superintendent; Teresa Retterbush, Eastside Superintendent; Rand Hubble, Park Supervisor; Kristen Mohammed, Parks Planner – Trails; Debbie Lemon, IT Administration; Barbara Lehner, Recorder; Jason Sears NewPath

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The official correspondence and staff recommendations contained in this Commission folder are hereby entered as supportive material to the official minutes of the January 11, 2011 Parks and Recreation Commission meeting.

**PARKS AND RECREATION COMMISSION MEETING**

**ITEM # 1 – CALL TO ORDER – Joseph Marvin, Chair, Maricopa County Parks and Recreation Commission**

- The meeting called to order at 9:05 a.m.

**ITEM # 2 – ROLL CALL –** Roll Call taken - a quorum was present.

**ITEM # 3 – APPROVAL OF THE MINUTES OF THE NOVEMBER 9, 2010 AND DECEMBER 15, 2010 PARKS AND RECREATION COMMISSION MEETINGS – Joseph Marvin, Chair, Maricopa County Parks and Recreation Commission - ACTION ITEM**

- Commissioner Lynch motioned and Commissioner Stapley seconded to approve the November 9, 2010 and December 15, 2010 minutes as presented. All members were in favor and the motion was approved.

**ITEM #4 - DIRECTOR'S SUMMARY OF CURRENT EVENTS – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – INFORMATION/DISCUSSION ITEM**

- There were no comments or questions on the Director's Summary.

**ITEM #5 – BUDGET UPDATE – Aimee Upton, Administrator - Maricopa County Parks and Recreation – INFORMATION ITEM**

- Ms. Upton provided an update on the current Parks budget which is on target with original projections. The General Fund is currently reporting expenditures 28% or \$78,790 under the year to date (YTD) budget. There are no revenues collected within the General Fund.
- The Enhancement Fund is currently reporting revenue at 31% or \$262,123 over the YTD budget. Enhancement Fund is currently 6% or \$92,708 under the YTD operating budget for expenditures.

- The Lake Fund is currently reporting revenue at 23% or \$150,161 over the YTD budget. Lake Fund is reporting operating expenditures under budget at 15% or \$40,464.
- Spur Cross is currently reporting revenues at – 1% or \$745 under the YTD budget. Spur Cross is reporting operating expenditures under budget at 17% or \$22,807.
- Though visitation is down 3%, the new fee increases have helped us increase revenues.
- The Mountain Parks are performing better than the Lake. This could be an effect of the economy with increased fuel costs for boating preventing people from water sport activities.
- The Fiscal Year 2012 budget is due on February 14, 2011. Ms. Upton is currently working on forecasting. The OMB budget targets are flat, but the general fund will be effected. Parks is required to take on more expenses generated i.e., telecom, risk management, equipment services.

**ITEM #6 – SET REMAINING 2011 COMMISSION MEETING DATES – Joseph Marvin Chair, Maricopa County Parks and Recreation – ACTION ITEM**

- The Parks Commission was presented with the meeting schedule for 2011. The Commission meets every second Tuesday of the month at 9:00 a.m., except June and December.
- Commissioner Lynch motioned and Commissioner Jarvis seconded the motion to approve the 2011 Commission Meeting Dates as presented. All present were in favor and the motion was approved.

**ITEM #7 – SPUR CROSS WATER RIGHTS – R.J. Cardin, Director - Maricopa County Parks and Recreation – DISCUSSION/ACTION ITEM**

- Commissioner Lynch motioned and Commissioner Jarvis seconded the motion to table this item pending further research.

**ITEM #8 – LAND ACQUISITION POLICY – Ken Mouw, Engineering Manager - Maricopa County Parks and Recreation – ACTION ITEM**

- The Board of Supervisors approved the System Master Plan and the Parks Land Acquisition and Disposal policy in 1997. This policy holds current and doesn't need to be changed as shown during today's public meeting. During the Parks All Hands Meeting, the attendees were broken into four groups to discuss goals. The groups established primary and secondary criteria for park land and disposal through a point value system. We don't need to bring to the Board of Supervisors, but we can send a memo to the BOS of our land acquisition and disposal plan.
- Commissioner Lynch and Commissioner Stapley requested the Matrix be put in point place order with the highest total listed first. Mr. Mouw will fill that request after the next meeting to update the list.
- This item has been tabled until the February Commission meeting.

**ITEM # 9 – VULTURE MOUNTAIN UPDATE – Kristen Mohamed, Parks Planner - Maricopa County Parks and Recreation – INFORMATION/DISCUSSION ITEM**

- Kristen Mohammed presented the Commission with information from the stakeholders and public meetings that were held. The first question asked by each group was – where are the trails? They were informed Maricopa County handles all the facilities and the BLM handles all the trails.
- Ms. Mohammed displayed maps showing areas identified for recreational development, as well as their development options. The public will eventually choose one of the following alternatives - no action; passive use and minimum development; mixed use and moderate development; and active use and most development.

- Director Cardin noted that development of a park is usually a thirty year process. Parks is working cooperatively with BLM for the recreational area development. It will be jointly managed and constructed. Parks is also working with flood control and BNSF railroad. The land along the Hassayampa River is owned by BNSF railroad.

**ITEM # 10 – EASEMENT REQUEST BY NEWPATH & SRP FOR THEIR CLIENT AT&T FOR AN UNDERGROUND POWER DISTRIBUTION EASEMENT AT MCDOWELL MOUNTAIN REGIONAL PARK – Ken Mouw, Engineering Manager, Maricopa County Parks and Recreation – INFORMATION/DISCUSSION/ACTION ITEM**

- Commissioner Stapley reported on the two public meetings held regarding the underground easement request made by NewPath at McDowell Mountain Regional Park. Mr. Stapley stated with all the information provided that he, the Director and NewPath will meet and try to come to a mutual agreement.
- This item has been tabled until the February commission meeting.

**ITEM # 11 – CONVENE INTO EXECUTIVE SESSION – Joseph Marvin, Chair, Maricopa County Parks and Recreation Commission – ACTION ITEM**

- Tabled

**ITEM # 12 – RECONVENE REGULAR COMMISSION MEETING – Joseph Marvin, Chair, Maricopa County Parks and Recreation Commission – ACTION ITEM**

- Tabled

**ITEM # 13 - CALL TO THE COMMISSION – Joseph Marvin, Chair, Maricopa County Parks and Recreation Commission – INFORMATION ITEM**

- Joseph Marvin has been appointed President of the Maricopa Trail and Park Foundation. There goal is to find private and public donors interested in funding park projects, including their development of equestrian trails around the county. Chair Marvin will provide a presentation on the Foundation at a future meeting.

**ITEM # 12 – CALL TO THE PUBLIC**

- None

**Item # 13 – ADJOURNMENT**

- There being no further business, Chair Marvin, Maricopa County Parks and Recreation Commission, adjourned the meeting at 10:00 a.m.

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R.J. Cardin, Director/Secretary

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Joseph Marvin, Chair