

**MARICOPA COUNTY PARKS AND RECREATION DEPARTMENT  
PARKS AND RECREATION COMMISSION MEETING**  
Meeting of October 21, 2008

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**LOCATION:** 234 N. Central Avenue, Suite 6400, Parks Conference Room, Phoenix, AZ 85004

**COMMISSION MEMBERS PRESENT:** Laurel Arndt, Rod Jarvis, Salomon Leija, Anne Lynch, Joe Marvin, Jack Stapley, Carl Yoshioka

**COMMISSION MEMBERS ABSENT:** none

**STAFF PRESENT:** R.J. Cardin, Director; Tina Allen, Administrator; Ken Mouw, Chief Engineer; Teresa Retterbush, Eastside Regional Superintendent, Jennifer Waller, Westside Regional Superintendent; Karen Truesdale, Administrative Supervisor; Patty Sanford, Financial Supervisor, Melanie Brown, Grant Coordinator; Fareed Abou-Haidar, GIS Technician; Debbie Lemon, Administrative Assistant and recorder and Kevin Costello, County Attorney – Civil Division

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The official correspondence and staff recommendations contained in this Commission folder are hereby entered as supportive material to the official minutes of the October 21, 2008 Parks and Recreation Commission meeting.

**PARKS AND RECREATION COMMISSION MEETING**

**ITEM # 1 – CALL TO ORDER – Anne Lynch, Chair, Maricopa County Parks and Recreation Commission**

- Meeting called to order at 9:11 a.m.

**ITEM # 2 – ROLL CALL – Roll Call taken - a quorum was present.**

**ITEM # 3 – APPROVAL OF THE MINUTES OF THE SEPTEMBER 9, 2008 PARKS AND RECREATION COMMISSION MEETINGS – Anne Lynch, Chair, Maricopa County Parks and Recreation Commission - *ACTION ITEM***

- Motion to approve the minutes as written by Commissioner Arndt, second by Commissioner Leija.

**ITEM # 4 - DIRECTOR'S SUMMARY OF CURRENT EVENTS – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – *INFORMATION/DISCUSSION ITEM***

- New program – C.S.I. – ‘Crittter Scene Investigation’ was started with the Phoenix Zoo.
- Hosts at the entry station were encouraged to let visitors know about the camping promotion, it was found that most visitors coming to camp were aware of the promotion. The camping promotion will run through November 12.
- The Anthem Trailhead Dedication took place on October 16, which Laurel attended. There were approximately 82 people in attendance. Showed a few pictures from the dedication ceremony.

- Commissioner Arndt asked about the new Trails Supervisor. Director Cardin stated that we'll have Allen at the November meeting to introduce him and give an update.

**ITEM #5 – APPOINTMENT OF NOMINATING SUB-COMMITTEE – Anne Lynch, Chair, Maricopa County Parks and Recreation Commission – ACTION ITEM**

- The election of next year's chair and vice chair will be done at the November Commission meeting. The nominating sub-committee will need to meet today, October 21 directly after the Commission meeting. Rod Jarvis will chair, with Salomon Leija and Joe Marvin in the nominating sub-committee.

**ITEM #6 – EASEMENT REQUEST OF APS FOR ESTRELLA MOUNTAIN REGIONAL PARK – Salomon Leija, Commissioner, Maricopa County Parks and Recreation Commission – INFORMATION/DISCUSSION/ACTION ITEM**

- Commissioner Leija advised of the public hearings that were held on September 26 and October 21, the department recommends the easement. There were no members of the public present to voice concerns for or against the easement request.
  - Commissioner Leija motioned to approve the easement at Estrella Park for APS, second by Commissioner Marvin, all were in favor, none opposed.

**ITEM #7 – NAMING OF BUCKEYE HILLS SHOOTING RANGE – Salomon Leija, Commissioner, Maricopa County Parks and Recreation Commission – INFORMATION/DISCUSSION/ACTION ITEM**

- Commissioner Leija stated that public meetings were held on September 26 and October 21. Recommendations are for General Joe Foss and for military officer Ensign John C. Butler, that the facility be named after General Foss and that the rifle range be named in honor of Ensign Butler.
  - Motion that this commission recommends to the Board of Supervisors that the shooting range complex at Buckeye Hills Park be named for General Joe Foss and that the rifle range at the park be named after Ensign John Butler. As a part of this, the department will undertake a policy for naming of elements of the park facilities and that should the new policy require any changes or amendments to names awarded prior to the policy they could be modified.
  - Motion is seconded, all in favor, none opposed – the motion is carried.

**ITEM #8 – REQUEST FROM ARIZONA PUBLIC SERVICE (APS) for EASEMENT at CAVE CREEK MOUNTAIN REGIONAL PARK and SALT RIVER PROJECT (SRP) for EASEMENT at USERY MOUNTIAN REGIONAL PARK – Ken Mouw, Chief Engineer, Maricopa County Parks and Recreation Department – INFORMATION/DISCUSSION ITEM**

- Ken Mouw advised the Commission that the department has two easement requests, one by APS for Cave Creek Park and the other by SRP for Usery Park. Displayed a map to show the area for the easement, APS would tie in to an existing pull box. The easement for Usery is basically the same request, the area is about ¼ mile from the entrance, and SRP will put in a new pull box. These requests are in order to provide power to the new Nature Centers at the parks.
- Commissioner Arndt asked for clarification of the path for the easement at Cave Creek Park. Ken Mouw stated that for the path they are requesting there is not currently a parking lot, so the path requested would be easier.

**ITEM #9 – SET PUBLIC HEARINGS FOR EASEMENT REQUESTS for APS at CAVE CREEK MOUNTAIN REGIONAL PARK and SRP at USERY MOUNTIAN REGIONAL PARK – Anne Lynch Chair, Maricopa County Parks and Recreation Commission – ACTION ITEM**

- Chair Lynch stated that the first public hearing for Cave Creek be held on either Friday, December 5 or Tuesday, December 9. Asked for a Commissioner to step forward to chair the public hearings; Jack Stapley stated that he would chair the hearings.
- The first public hearing on each easement is to be held Friday, December 5 – 10:00 a.m. at Cave Creek and 1:00 p.m. at Usery.
- Chair Lynch stated the initial public hearing for Cave Creek will be heard by Jack Stapley at 10:00 a.m. and the public hearing for Usery will be at 1:00 p.m. on Friday, December 5. Entertain a motion for this – motioned by Commissioner Arndt, second by Commissioner Jarvis – all in favor, none opposed.
- Entertain a motion to hold the second public hearings on Tuesday, January 13<sup>th</sup>, 2009 – motioned by Commissioner Arndt that the second public hearings be held that day at 8:30 and 8:45 a.m., second by Commissioner Jarvis, all in favor, none opposed.

**ITEM #10 – SYSTEM MASTER PLAN – R.J. Cardin, Director, Maricopa County Parks and Recreation Department – *INFORMATION/ACTION ITEM***

- Leon Younger, PROS Consulting gave a PowerPoint presentation, reviewing key points with the Commissioners.
- Commissioner Leija stated that he wants his concerns noted in regards to the funding Parks needs.
- Director Cardin stated that the department is ready to take the System Master Plan for public meetings to be set up. Then asked for the Commissioners to review the information received today, prior to the November 12 meeting to be able to vote on. If the Commissioners are comfortable with the information presented, the department will set up five public meetings, one in each district and then present to the Board of Supervisors.
- Director Cardin also advised the Commissioners that he would be presenting this final information to the Park Supervisors tomorrow, at a retreat for their final review.

**ITEM # 11– CALL TO THE COMMISSION**

- Commissioner Arndt requested at the final process in the naming of the Buckeye Hills Shooting Range that more background of the two individuals be brought forward so the public could read and know more about them.
- Chair Lynch reminded the Commission of the next meeting, on Wednesday, November 12 due to the Veterans' Day holiday.

**Item # 12 – CALL TO THE PUBLIC**

- None.

**Item # 13 – ADJOURNMENT**

- There being no further business, Anne Lynch, Chair, Maricopa County Parks and Recreation Commission, adjourned the meeting at 10:32 a.m.

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R.J. Cardin, Director/Secretary

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Anne Lynch, Chair